

# Minutes

## Eastern States Section Combustion Institute Executive Committee Meeting

Date: Sunday, 18 October 2009

Time: 3:00-5:00 P.M.

Location: Conference Room of Dept of Fire Protection Engr; 3<sup>rd</sup> Floor Patterson  
University of Maryland, College Park, MD USA

### Agenda – Final

- 1 Welcome, Introductions, and Agenda Overview –Houston Miller, Chair
- 2 Secretary's Report – Approval of Previous Minutes
- 3 Treasurer's Report
- 4 Meeting Reports
  - a. May 2009, US Sections Meeting in Ann Arbor, *Houston Miller*
  - b. 2011 US Sections Meeting in Atlanta, *J Houston Miller*
  - c. Fall 2009 ESS Meeting at UMd, *Arnaud Trouve*
- 5 Formation of Exec. Committee Nomination Committee
- 6 Old Business
- 7 New Business
- 8 Adjourn

Attendees: Bennett, Beth Ann V.; Cernansky, N.; Cetegen, B.; Chelliah, H.; Hawarth, D.; Linteris, G; Miller, D.; Miller, J. H.; Renfro, M.; Roberts, Wm.; Trouve, A.

CI Support: Waronek, B.

1. Meeting called to order at 3:15 PM 18 Oct 2010 by J. Houston Miller presiding as Chair of the ESSCI Executive Committee
2. Secretary's Report – Minutes of May 2009 meeting were corrected and approved
3. Treasurer's Report
  - a. Summary Statement provided by Treasurer
  - b. Eleven students at supported for last symposium at \$500/ea
  - c. A question was raised as to how to balance our portfolio between liquid assets, presently money market funds (which are not insured by FDIC and are producing nearly zero return), and other instruments. The treasurer was advised to investigate possible the cash flows to determine minimum value of liquid assets and to prepare a plan for dividing the assets. The hope is that the economy will turn around and our present portfolio will begin to expand.
4. Meeting Reports
  - a. May 2009, US Sections Meeting in Ann Arbor, *Houston Miller*

It was a very successful meeting several suggestions were discussed about how many simultaneous sections are really optimal and whether or not a dedicated poster time was required – the general consensus was that without dedicated times there was no real opportunity to talk with the poster authors
  - b. Fall 2009 ESS Meeting at UMd, *Arnaud Trouve*

The conference is posed to be very successful with excellent participation and the concerns about the budget appear to have been resolved – by moving to a less formal social event and fund raising.
  - c. 2011 US Sections Meeting in Atlanta, *Houston Miller*

Dates: 20-23 March 2011

Details continue to develop, as mentioned above there are still some uncertainty about number of sessions, posters, and levels of review

- d. Summer 2010 Symposium Meeting in Beijing, *Houston Miller*  
Discussion of the level of travel support led to a decision to raise the budget limit to \$20,000 (with an initial level of \$1000/award which may be adjusted based on number of qualified applicants – students at time of symposium; oral presentation; one award per student and only one award per paper). This level reflects the additional costs of travel to China.
  - e. Fall 2011 ESSCI Meeting, *Houston Miller*  
UConn is willing to develop a proposal for hosting the next ESSCI Fall Technical Meeting. The executive committee suggested that they proceed with the proposal.
  - f. Proposal for a US based International Symposium, *Houston Miller*  
The San Francisco area (UC, LLNL, LBL, Sandia) are developing a proposal and in the absence of any interest from other US hosts would like support from the ESSCI to present a unified front on the proposal. While there was some thought that it is time for the ESSCI to host such an event there were no volunteers so the consensus was to let the SF group proceed.
5. Executive Committee Nomination Committee  
The nominating committee of N. Cernansky (Chair), B. Cetegen, J. Seitzman, S. Pope produced a new slate members for the Eastern States Section Executive Committee. They worked to diversify the composition of the committee with the inclusion of more underrepresented groups and to enlist some institute members who work at government laboratories, in industry, and in geographical regions within the Eastern States Section that are not presently represented.

Officers and Standing Committees

Chair: Baki Cetegen, University of Connecticut  
 Vice Chair/Chair Elect: William Roberts, North Carolina State Univ.  
 Secretary: David Miller, Drexel University  
 Treasurer: Harsha Chelliah, Univ. of Virginia  
 Program/Papers: Daniel Haworth, Penn State Univ.  
 Arrangements: Arnoud Trouve, Univ. of Maryland  
 Past Chair: Houston Miller, George Washington Univ.

At Large Members (\* - New Members)

William “Bill” Green, MIT  
 Greg Linteris, NIST  
 Stephen Pope, Cornell  
 Mike Renfro, Univ. of Connecticut  
 Jerry Seitzman, Georgia Tech  
 \*Beth Anne Bennett, Yale  
 \*Catalin Fotache, UTRC  
 \*Graham Goldin, ANSYS Inc.  
 \*Yiguang Ju, Princeton Univ.  
 \*Hameed Metghalchi, Northeastern

Discussion was begun concerning revamping the nominations for Executive Committee and officer positions using the best practices from other organizations. Members were asked to evaluate the practices of their other organizations.

- 6. Old Business  
M. Renfro reiterated his offer to host the section web site.
- 7. New Business:
- 8. Adjourn: The meeting was adjourned at 5:20 pm