

Minutes
Eastern States Section Combustion Institute
Executive Committee Meeting

Date: Monday 30 July
Time: 12:30 – 2:00 PM
Location: Room 207
Institute of Heat Engineering
Nowowiejska 21/25
00-665 Warsaw
Poland

Agenda – Final

1. Approval of the Minutes from the UConn Meeting (attached)
2. Treasurer's report (Harsha Chelliah, presented by Bill, attached)
3. Final Summary of the UConn meeting (Mike Renfro)
4. Update on 8th National Meeting, May 2013 in Utah (Arnaud Trouve)
5. Suggestions to improve the ESS Best Paper Awards (Mike Renfro)
6. New Treasurer?
7. Proposal to host the next Eastern States Meeting in Fall 2013 (Chenning Tong)
8. Old business
9. New business
10. Adjournment

Attendees: Cetegen, B.; Green, Wm.; Ju, Y.; Papas, P.; Renfro, M.; Roberts, Wm.; Trouve, A.; Yetter, R.

CI Support: Waronek, B. (absent)

Guest: Tong, C.

Attachments:

Minutes from UConn Meeting
Treasurer's report
Map to luncheon

Meeting called to order at 12:35 PM, 30 July 2012 by Bill Roberts presiding as Chair of the ESSCI Executive Committee.

Minutes approved as submitted.

Treasurer's Report (presented by Bill)

Summary Statement provided by Treasurer.

The section has brought in \$9800 from UConn meeting, and spent \$7000; so, the budget balance is still increasing.

Expecting about \$8500 from National meeting, and we should receive about 50% for hosting. (It is unclear if and when Ga Tech will pay for the Joint meeting). To explore tax exempt status, will need to get ID number for each section.

Final Summary of the Fall 2011 UConn Meeting (presented by Mike Renfro)

Total attendance: 153 attendees; about 50% student and 50% regular. Pratt & Whitney covered costs of banquet (about \$25k).

Irv Glassman award was given out to Tianfeng Lu from the University of Connecticut.

There was a discussion about student best paper and presentation awards, and what would be a better approach and metrics. Based only on the session chair recommendations, it is currently difficult to determine the best student presentation. There was a suggestion to fill out feedback forms with categories (e.g. clarity) and associated numeric rankings. PDF versions of the presentations could also be obtained and nominations could be solicited from the session chairs with guidelines to the chairs. Mike will draft recommendations for the Fall 2013 meeting.

In terms of awards, the cost was negligible except for best student presentation received \$1500 travel grant to Poland meeting. In the future, there was a discussion of also including an honorarium (\$400) for the young investigator award.

Need to verify that Harsha paid the Charles P. Fenimore Best Student Presentation Award of \$1500 (Nicole Lavee, Westmoreland's student).

Discussed opening for Treasurer and responsibilities. Yiguang Ju was nominated, and accepted, to take over as Treasurer starting in May 2013.

Joint US meeting from May 19-22, 2013 at Park City, Utah (presented by Arnaud)

Entire meeting will be held at Canyon resort. There will be a choice of 3 hotels and catering at venue.

Visit and tours of campus are planned on Wednesday. Banquet costs are planned to be lumped into registration fees. About 350 (break even point) attendees expected. Student registration will be \$250, and \$450 for regular registration.

The organizers are looking at using shuttles as an option instead of car rentals for participants to reach the resort from airport; Organizers are also planning a tribute for Adel Sarofim.

Next ESS Meeting at Clemson University, SC (presented by Chenning Tong)

The targeted dates are Oct. 13-16 for Fall 2013.

Closet airport is Greenville-Spartanburg (about 45 minutes away). The venue for meeting is planned to be held at conference center (Martin Inn) near Lake Hartwell. Costs will include about \$800/day for 3 conference rooms. The seating capacity would be an auditorium with about 150 seats as well as 2 rooms that can hold about 50 seat rooms each. Other rooms are available if needed. Lunches would be catered. It was discussed that a preferred format would be to have 2 receptions and leave out the banquet. Tours to different locations were discussed such as GE in Greenville or BMW in Spartanburg, but would need to be arranged. A budget will be generated and circulated. A conference organizing service will need to be identified to handle registration, etc.

Call for papers would be announced right after US Joint meeting in May 2013.

Old Business: None

New Business: None

Adjourn: The meeting was adjourned at 2:30 PM.